

**FREQUENTLY ASKED QUESTIONS (FAQs)
RELATING TO ONLINE EXAMS**

**Exam for recruitment of State Co-ordinators for Programme Monitoring Unit
(PMU) of the Ministry of Social Justice and Empowerment, Government of
India**

Sr No	Questions	Answers
1	When is the exam?	15 th September 2023 (Friday)
2	What is the mode of exam	Exam will be delivered online (internet based) on a laptop or PC.
3	Do I have to visit any exam centre?	No. You are not required to visit any exam centre. You can take the exam wherever you are, on a laptop/PC with camera, microphone, and internet connectivity.
4	I do not have a PC/laptop. How do I take the exam? Can NTA/ MoSJ & E assist me in getting a laptop or PC for appearing in the exam?	You must make your own arrangements for laptop/PC. NTA/ MoSJ & E will not be able to assist you in this.
5	Can I take the exam on Android Mobile Phone?	No.
6	What is the pattern of the Question Paper?	Candidates would be asked to write Essays on given topics, in not more than 500 words each.
7	What are the exam timings?	11:00 AM to 12:00 Noon (1 hour)
8	What is the reporting time?	10.30 AM
9	Why am I asked to log in so early before the exam?	Some candidates may face difficulties in downloading the Safe Exam Browser required for taking the online exam which may take time. Further, the process of validating the identity of the candidates and admitting them to the online exam in the system, also takes time. Hence, candidates are required to log in at 10.30 AM so that issues that may arise during log-in can be resolved and candidates would be able to take the exam in peace without any stress. Those who have logged in can wait in the lobby, in the system, in readiness to take the exam at 11:00 AM
10	What is the latest time I can report for the exam?	11.00 AM
11	If am late beyond 11.00 AM, can I still be admitted?	No
12	If I finish the paper before time, can I leave the exam?	You can submit and leave the exam, only after 45 minutes from commencement of the exam, even if you have completed it before

		that time. The SUBMIT button will get activated only 45 minutes after commencement of the exam.
13	What are the things I can keep with me during the exam	You may keep the following with you during the exam: Admit Card ID Proof Drinking water in a transparent bottle
14	Can I keep some sheets of paper for doing rough work?	No. It is not permitted.
15	What are the hardware/software requirements for taking the exam	Details are given on your Admit Card. You will be required to download and install the Safe Exam Browser (SEB) in your PC/laptop to enable you to take the exam.
16	In case there is a power failure or internet failure during the exam, what should I do?	In case you are not able to continue the exam on account of power failure or drop in internet connectivity or technical issues with the PC or laptop, you may contact 9513765359 or 9513778742. You can continue the exam on the same laptop or PC or some other PC/laptop when the power supply or internet service resumes, using the same user ID and password given to you. Your responses will be saved, and you may continue the exam from where you left. There would be no loss of data or time.
17	Can I take bio breaks during the exam?	No
18	Is internet connectivity required throughout the exam?	Yes. The minimum required bandwidth is 5 Mbps of internet speed on each machine.
19	Can I keep a calculator with me during the exam?	No
20	What do I do, in case I face some technical problem during the exam?	You can inform the Proctor through Chat. He will assist you.
21	Whom do I contact in case I need some clarification?	For general queries regarding admit card or other issues, you may call 011-40759000, 011-6922 7700 or write to NTA at nisd@nta.ac.in
22	What is the mock test date and timings	Candidates can take the online Mock Test on 13 September 2023. The mock test window will be open from 10.00 am to 05.00 pm on that day.
23	What is the duration of mock test?	1 Hour
24	How will I know how to take the mock test?	NTA will be conducting a webinar on 11.09.2023 from 3.00 PM to 04.00 PM to familiarise the candidates about the online exam. Candidate are advised to attend the webinar and familiarise themselves with the process. Further, guidelines

		on the same will be hosted on the website https://nisd.nta.ac.in
25	If I need any help before or during the mock test, whom should I call?	For technical issues/Safe Exam Browser related issues, you can call Technical Help Desk at 9513765359 or 9513778742 for assistance.
26	Is it compulsory to take the mock test?	Yes. Mock test has been organised to ensure that candidates get familiarized with the online exam process and do not face any problem on the actual exam date.
27	Where/How do I take the mock test?	Detailed guidelines are uploaded on https://nisd.nta.ac.in Please visit the site and read them carefully. Your User ID and password for the Mock Test and the Actual exam are given on your Admit Card.

FAQs relating to SEB (Secured Exam Browser) Download:

1	How do I install SEB/WEB?	You will be able to install the SEB from the website from 11 September 2023 09:00 pm onwards.
2	What to do if I am facing issues in installing the SEB/WEB?	You may contact the helpdesk on Exam Dates & Mock Test Dates at 9513765359,9513778742 between 09:00 am to 06:00 pm and the technical team will guide you on the same.
3	What to do if my screen has turned black/blue after installing SEB?	Please restart the system and uninstall the SEB. Re-download the SEB again and install fresh.
4	What to do if my system does not support SEB?	The minimum technical requirements must be met as mentioned in the Admit Card for the SEB to function smoothly.
5	What to do if I am getting problems in SEB because of Apps running in the background?	Once you launch the SEB, it will terminate all the background applications and the system will run only the test engine during the test hours.
6	How do I uninstall Antivirus?	Need not uninstall the anti-virus. You can simply disable it before starting the test.
7	How do I disable Firewall?	Not required. SEB will automatically adjust the required settings.
8	Am I supposed to take the main exam on the same system on which I took the Mock Examination?	Yes